

DRAFT

# Elk Valley Ranch

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## Property Owner's Association

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P.O. Box 14198 Tucson, AZ 85732 Phone: (520) 623-2324 Fax: (520) 722-5039

BOD of Directors Meeting Minutes  
Thursday, October 24, 2019  
Platinum Management, Inc.  
7225 E. Broadway Blvd, Suite # 140  
Tucson, AZ 85710

The Board of Directors meeting for the Elk Valley Ranch Property Owner's Association was held via teleconference on October 24, 2019, at Platinum Management, Inc. Courtney Kabins represented Platinum Management, Inc.

### **I. Call to Order & Roll Call**

The meeting was called to order at 6:34 pm by Courtney Kabins.

BOD members present:

Danielle Brigatti  
Don Heard

BOD members absent

Bob Clark

Homeowner Connie Heard called into the meeting.

### **II. Review and Approval of Board Meeting Minutes, August 15, 2019**

**A motion was made and seconded to approve the minutes pending two specified changes (Brigatti/Heard), motion carried unanimously.**

The approved minutes will be submitted in PDF to Jerry Slatter for uploading onto the website.

### **III. Review July - September 2019 Financial Statements**

Courtney Kabins went over the Total Checking & Savings Balance. Total Receivables, Total Liabilities & Equity were also reviewed. There were no issues to discuss.

**A motion was made and seconded to accept the April-June 2019 financials as submitted (Heard/Brigatti); motion carried unanimously.**

### **IV. Manager's Report**

# DRAFT

Draft minutes created from August 15<sup>th</sup> Board Meeting. Postings were submitted to web master. Created and sent (e-mail & mail) October BOD packets to BOD. Agenda and Board Meeting notice information was sent to the webmaster and posted. Communications with Accounting, Legal and the BOD regarding collections. All Board Member directives completed.

## V. Old Business

**A. Road Report-** The Board reiterated that they would like “before” pictures included in the road report. “After” pictures should be submitted by the vendor selected to complete roadwork.

**B. Collections Update** – the collections report was reviewed.

## VI. New Business

**A. 2020 Operating Budget** – the proposed operating budget was approved as submitted. (Heard/Brigatti), motion carried unanimously.

**VII. Call to the Public, Open Forum-** Nothing to report

## VIII. Next Meeting Date

The next meeting date is to be determined

## IX. Adjournment

There being no further business the meeting was adjourned at 6:52pm.

Recorded and Submitted by:

Courtney Kabins, CMCA, AMS  
Vice President of Operations  
Platinum Management, Inc.  
For the Elk Valley Ranch POA